

OUTSIDE

Open commUnitiEs for SustalnabE DevelopmEnt

2nd Transnational Project Meeting Minutes

Dissemination level: Internal

Version: 1.0

Delivery date: 04.03.2021

Keywords: 2nd TPM, minutes, online meeting

Abstract: The document summarizes the activities implemented during second TPM of the OUTSIDE project held online on the 2nd and 3rd of March 2021. Due to the covid-19 pandemic, the TPM was held online and it covered the topics as described in the agenda.

Authors: IIS Fermi Catanzaro

OUTSIDE KoM - Day 1 - 02.03.2021 (online)

Time: 3 pm – 6 pm CET

Venue: online (ZOOM platform)

Attendees:

- Marinella Prospero, Irene Morici, Rosella Mancuso, Giovanna Valeo, **IIS E.Fermi (IT)**
- Luca Pagliaricci, **ASD Trekkify (IT)**
- Martina Paone, **Brussels Outdoor School (BE)**
- Mile Drača, Jasmina Roca, **O.A.Z.A. (HR)**
- Antonija Lujanac, Sanja Skreblin, **Osnovna skola Dobrise Cesarica (HR)**
- Raminta Rusovičiūtė, Gill Gurkeerat, **Inovatyvi Karta (LT)**
- Audronė Streikuvienė, **Varėnos r. Merkinės Vinco Krėvės gimnazija (LT)**
- Francis Babayemi, **Ezratech (UK)**

Apologies: **Don Bosco Technisch Instituut (BE)**

At 3pm, the Coordinator started the meeting by welcoming the attendees in the ZOOM's room and giving a short overview of the items to be discussed:

- implementation of the IO1 (state-of-the-art and next steps),
- introduction to IO2
- dissemination activities and reporting
- 1st internal Financial report.

Following the agenda, Irene Morici gave an [update](#) on the timeline of the research activities and explained the issues experienced by the Belgian School Don Bosco Technisch Instituut in the implementation of the field research.

Some weeks prior to the TPM date, the Project Coordinator organized an online call with the Belgian Partners (Don Bosco Technisch Instituut and BOS) in order to reschedule the activities related to the implementation of the Focus Groups. At the end of the meeting, participants collectively agreed actions for the weeks ahead.

After that, Martina Paone (BOS) gave a general overview of the data collected by project partners. MP claimed that the desk research carried out at national level in piloting countries is of high quality. In order to further improve the quality of the research, MP asked project partners to provide additional information related to the existing material (toolkit, manuals etc.) on the project's topics, as well as statistical data over the penetration of entrepreneurial/outdoor education in the piloting countries.

Following the Agenda, the second session of the meeting was devoted to the presentation and discussion on the main findings of Desk/Field research (IO1). Each piloting country had the opportunity to present the results of the research activities carried out at national level between January and February:

- Croatia: Antonija Lujanac (Osnovna skola Dobrise Cesarica) and Mile Drača O.A.Z.A gave a [presentation](#) about the main results of the research activities implemented in Croatia. Participants (both representative of the local communities and students) showed a large interest in the project for the topics it tackles.
- Belgium: with the support of a [ppt presentation](#), Martina Paone presented the main findings of the Desk research carried out at national level. After an interesting overview of the Belgian School System, MP focused on some of the barriers to promoting outdoor and entrepreneurial activities within the school curricula (e.g. obligation to respect a rigid school curricula, the lack of interdisciplinary view etc).
- Italy: by using a [ppt](#), Luca Pagliaricci (Trekkyfy), Irene Morici and Marinella Prospero (ISS E.Fermi) presented the results of field and desk research in Italy. The desk research shows the lack of systematic approach (at curricular level) in teaching the project's topics, as well as some barriers to overcome (e.g. necessity of flexible, personalized and responsive curriculum, necessity of interdisciplinary approach etc).
- Lithuania: Raminta Rusovičiūtė (Inovatyvi Karta) underlined that participants showed deep interest in the project activities. From the focus group with the representatives of the local community some concerns arose in relation to the understanding of “entrepreneurship”. This helped the Project Coordinator to clarify to all partners the concept of [entrepreneurial competences and mindset](#). Sense of initiative and entrepreneurship refers to an individual's ability to turn ideas into action. Entrepreneurship is more than running a business, since it entails a [set of competencies](#) – e.g. creativity, work in team, innovation and risk-taking, as well as the ability to plan and manage projects in order to achieve objectives. An entrepreneurial mindset is therefore a set of skills that enable people to identify and make the most of opportunities, overcome and learn from setbacks, and succeed in a variety of settings.

Francis Babyemi (Ezratech) pointed out the relevance of the information provided by each country.

The third session was devoted to the Training Toolkit for Teachers (IO1).

By using a [ppt presentation](#), Irene Morici presented the most relevant aspects to consider for the development of the Toolkit, with a special focus on:

- objectives of the Training Toolkit for Teachers
- topics to be covered
- training Modules Design:
 - a. learning outcomes and objectives, assessment, etc)
 - b. learning Scenarios
 - c. training material (OERs and authentic material).

Luca Pagliaricci gave an insight into the OERs (what are and where to find OERs) and opened the discussion introducing the possible skills and competencies to be developed through the Toolkit.

These aspects were investigated through a Mentimeter quiz. Project partners have been also asked to complete an online quiz that consisted in rating a list of competences (based on both [EntreComp](#) and [LifeComp](#)) that they reckon to be necessary for students to turn a societal and environmental challenge into a business solution. [Results](#) of the Mentimeter quiz have been uploaded on the shared drive.

Following the Agenda, after a short break, the fourth session was devoted on dissemination activities and reporting. With the support of a [ppt presentation](#), Luca Pagliaricci provides an update on the project website, now available at: www.outsideproject.eu. The website is for now available in English and Italian, project partners are required to provide the translation into their national languages. LP also shared some rules and tips for improving the visibility of the project on social media.

Concerning the first dissemination report (due date: 15.04.2021), LP provided detailed information about the activities to be implemented by each partner by filling in the [Dissemination Report template](#).

To conclude the first day of TPM and to make up with the forced social distancing that will prevent partners from meeting in person, partners had to opportunity to enjoy some ice breaking activities designed by Antonija Lujanac and Sanja Skreblin. The ice breaking activities were dedicated to investigating entrepreneurship and partners' knowledge about the topic.

At 6pm, the first day of the meeting was concluded. The recording of the session will be uploaded in the YouTube channel of the project created by the coordinator. The video recording can be accessed on YouTube (private mode) by using the following credentials:

- Account: outsideprojecteu@gmail.com
- Password: Erasmusplus2020!

OUTSIDE KoM - Day 2 - 03.03.2021 (online)

Time: 5 pm – 7 pm CET

Venue: online (ZOOM platform)

Attendees:

- Marinella Prospero, Irene Morici, Rosella Mancuso, Giovanna Valeo, **IIS E.Fermi (IT)**
- Luca Pagliaricci, Francesco Franchina **ASD Trekkify (IT)**
- Martina Paone, **Brussels Outdoor School (BE)**
- Mile Drača, Jasmina Roca, **O.A.Z.A. (HR)**
- Antonija Lujanac, Sanja Skreblin, **Osnovna skola Dobrise Cesarica (HR)**
- Raminta Rusovičiūtė, Gill Gurkeerat, **Inovatyvi Karta (LT)**
- Audronė Streikuvienė, **Varėnos r. Merkinės Vinco Krėvės gimnazija (LT)**
- Francis Babayemi, **Ezratech (UK)**

Apologies: **Don Bosco Technisch Instituut (BE)**

At 5 pm, the coordinator kicked off the second day of meeting by welcoming the project partners in the ZOOM's room.

With the [support of a ppt](#), IM provided detailed information about financial reporting, with a special focus on the following issues:

- Eligible Period
- Types of expenses to be reported
- Types of documentation to be provided for each budget item (Project Management).
- Templates provided in the [Outside Project Management Handbook](#).

Partners agreed to send all the doubts queries about their staff to the coordinator that will try to solve each issue on a case-by-case basis and contacting the Italian National Agency if needed.

The second session was devoted to the Outside Resource Centre (IO2).

By using a [ppt](#), LP gave an overview of the IO based on:

- general information
- workplan
- points to consider for the IO

After that, LP opened the discussion about the Platform and how it should look like. Francesco Franchina (Trekkify), software developer, will be responsible for the design of the cross-media platform and development of the following key features:

a. interactive function dedicated to students for training purposes and for the development of PBL;

b. interactive resource centre for teacher training.

FF discussed with project partners some of the options he's considering for the development of the platform:

- [Moodle](#): a free Open-Source software package
- [Edx](#): a massive open online course (MOOC) provider
- [Next Cloud](#): file share and collaboration platform

Luca Pagliaricci pointed out that the OUTSIDE Resource Centre Open will use an Open-Source software as a base for development encouraging innovation through collaboration.

Finally, by using a [ppt presentation](#), IM summed up all the tasks to be completed in the following weeks. The action points tab below recaps the decision taken and the task for all partners.

Partners agreed to meet virtually for the 4th monthly meeting next *19/04/2021* at 16.00 CET). Details for the online call together with the agenda will be sent some days in advance.

At 7 pm, the first day of the meeting was concluded.

The recording of the session will be uploaded in the YouTube channel of the project created by the coordinator. The video recording can be accessed on YouTube (private mode) by using the following credentials:

- Account: outsideprojecteu@gmail.com
- Password: Erasmusplus2020!

ACTION POINTS

#	TASKS	RESPONSIBLE	DEADLINE
1	Register to the European Platforms (SALTO , SEG , Scientix)	For those who haven't done yet	ONGOING
2	Creation of local networks (5 organizations per country)	PILOTING PARTNERS	
3	Filling the II TPM evaluation form	ALL PARTICIPANTS	10/03/21
4	Upload to the Google Drive the PPT about the findings of Field/Desk Research	INOVATIVY KARTA	
5	IO1- Preparation of Template for the collection of OERs	TREKKIFY	12/03/21
6	Invite students to follow/like the Social Media Accounts	SCHOOLS	
7	Implement two focus groups	Don Bosco + BOS	15/03/21
8	Translation of the project website	ALL (except UK/IT)	
9	Filling the I Project Management evaluation form – All Partners	ALL (only the Project Managers)	31/03/2021
10	IO1- Integration Desk Research	ALL	
11	IO1- Submission of Joint Report	BOS	15/04/2021
12	Submission of Financial documents	ALL	
13	Submission of Dissemination report	ALL	
14	First quality assurance Report	EZRATECH	
15	4 ^o Monthly Meeting for the identification of Training Modules	ALL PARTNERS	19/04/2021
16	Translation of the Infographic	ALL (except IT/EN)	30/04/2021
17	O1- Joint Report Review + Final selection of Training Modules for the Training Toolkit	ALL	
18	IO1- Preparation of template for Training Modules	BOS + IIS Fermi	
19	5 ^o Monthly Meeting for the allocation of Training Modules development	ALL	1 st half of May 2021
20	IO1- First selection of OERs + First draft of Training Modules	ALL	30/06/2021